NCLD
NORTH CENTRAL LIBRARY DISTRICT

LONG-RANGE PLAN 2024-2028

Goals with Measurable Action Steps	Deadline	Responsible Parties
DEVELOP FOUNDATIONAL DOCUMENTS FOR BEST PRACTICES		
1. Clarify roles and responsibilities of boards, directors, and Friends Groups.	December 2024	District Administrator, District Consultant,
2. Clarify the role of the district, it's resources and services.	March 2025	District Administrator, District Consultant, Youth Services Consultant
3. Define expectations of member libraries in areas such as collection development, interlibrary loan, website maintenance.	December 2025	District Consultant, Youth Services Consultant, District Services Support Staff
4. Review District Advisory Council structure and purpose and review bylaws.	October 2027	District Administrator District Consultant, Youth Services Consultant, District Advisory Council
ENHANCE COMMUNICATION		
1. Create communication plan with pathways to providing information to all district stakeholders (boards, directors, staff, and residents). a. Create and disseminate quarterly newsletter for boards. b. Enhance director and trustee webpages on district website.	January 2027	District Consultant, Youth Services Consultant, District Advisory Council
2. Create marketing materials for district services.	January 2025	District Consultant, Youth Services Consultant, District Services support staff
3. Attend board meetings to inform boards about district services and resources.	Ongoing	District Administrator, District Consultant, Youth Services Consultant
4. Develop and schedule information exchange platforms for peer to peer engagement.	Ongoing	District Consultant, Youth Services Consultant

EXPAND PURCHASING POWER AND ACCESSIBILITY		
1. Better utilize gathered statistics on digital resources to make purchasing decisions.	Ongoing	District Consultant, District Services Support Staff
2. Explore process to develop a cooperative purchasing agreement. a. If successful, pilot a cooperative purchasing program for digital resources. b. Review and Evaluate purchasing program.	June 2025 a. October 2026 b. November 2028	District Administrator, District Consultant, Youth Services Consultant, District Advisory Council
3. Explore interest and logistics of resource sharing and regional lending libraries. a. Research current local library programming resources and learning tools. b. Assess interest in ready to go programs in a box. c. Develop pilot resource sharing program	August 2026 a. January 2027 b. June 2025 c. April 2028	District Consultant, Youth Services Consultant
CONTINUING EDUCATION		
1. Identify knowledge gaps and best practices Assess strengths and opportunities for growth a. Research and plan district wide workshops. b. Coordinate continuing education opportunities to include workshops/trainings for youth services, directors, staff and boards. c. Provide pathways for CE based on individual member needs.	Ongoing	District Consultant. Youth Services Consultant