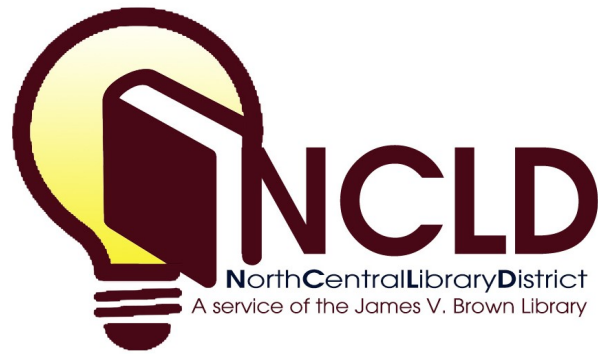




North Central Library District Board Bulletin

We've been hearing that board members would like to learn more about the district, their role on the board, within the library, and library-related news across the state. We're excited to share news and information with District member library Trustees on a quarterly basis.

Welcome to the NCLD Board Bulletin!

**Visit our
Website**

NEW! Past newsletters are now archived on the [district website!](#)

Windows 10 Expires Soon

Microsoft will stop offering support and updates to Windows 10 after October 14, 2025. Without those updates, computers will be vulnerable to security threats. Be sure to update to Windows 11 before October 14th or purchase new computers if yours can not be updated. Click [here](#) for instructions on how to update to Windows 11.

Pennsylvania State Budget 2025-26

The June 30th deadline for passing the Pennsylvania State Budget has come and gone. As of this writing, the budget is still delayed due to ongoing negotiations and disagreements over spending priorities. Library districts run on a July 1 to June 30 fiscal year with district aid typically received in August. The district has just concluded its first quarter with no funds. We have curtailed travel and have stopped purchasing e-books and audios for Overdrive. Contact legislators now and ask them to get the budget passed so that we can continue to provide the services our member libraries expect. The possibility exists that if

the budget is delayed too long, the January state aid payment could be impacted. Find your legislators [here](#).

End of Calendar Year Annual Appeal

Did you know that 30% of all giving happens in the last 6 weeks of the year? And 12% happens in the last 3 days of the year! That's why it's important to have your fundraising appeal ready to go by Thanksgiving. According to Chad Barger, CFRE with Productive Fundraising, a multi channel appeal that encompasses mail and email gets the best results. Hand written addresses on envelopes are opened the most and can be a great volunteer opportunity. Check out Chad's free [fundraising resource library](#)



Plan for State Aid Opens

The last form in the state aid payment cycle is the Plans for State Aid. With this form, the library explains how state aid will be used.

What can a library use state aid for?

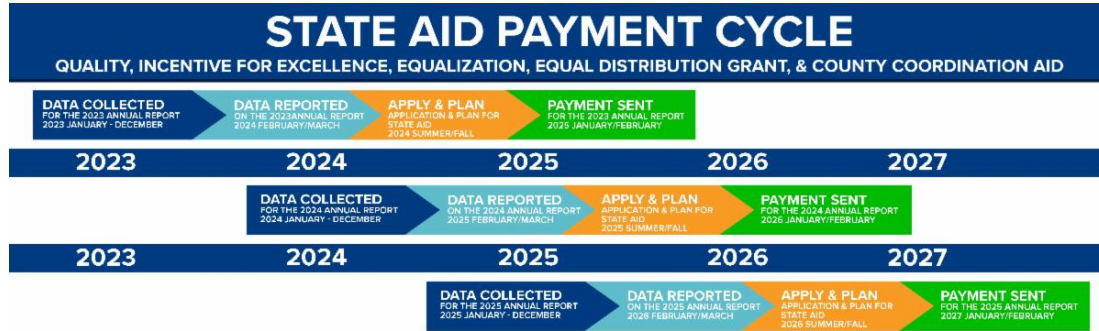
- Purchase items for the collection
- Utilities and general operating
- Facilities and furniture
- Salaries

What can't state aid be used for?

- It can't be used to pay rent to any municipality or to the library board
- It can't be used to supplant local funding
- It can't be invested

State Aid should be used in the year that the Plan covers.

For libraries and library systems that receive financial support from their counties, a portion of the Plan for State Aid is dedicated to County Coordination Aid. County Coordination Aid is a simple matching aid program with a graduated percentage match tied to county class ranging from 5% to 100%. For example a third class county would receive a 30% match while an eighth class county would potentially receive 100%. Unfortunately, this category of state aid was never fully funded and has remained at 54% since the formula freeze in 2002-2003.



New Public Library Operations and Board Governance LibGuide

Looking for sample policies? The new [Office of Commonwealth Libraries LibGuide](#) may have what you're looking for. Currently there are sample personnel policies, collection development policies, Internet use policies, and a conflict of interest policy sample among others. Check back frequently for updates. Coming soon: new Public Library Trustee Manual!

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