

## DISTRICT & LIBRARY ACRONYMS AND TERMS

<b>ALA</b>	<b>American Library Association</b> ALA is headquartered in Chicago, Illinois and its purpose is to advance and advocate the profession of librarianship.
<b>ARSL</b>	<b>Association for Rural and Small Libraries</b> ARSL builds strong communities through advocacy, professional development, and elevating the impact of rural and small libraries.
<b>AUN</b>	A nine-digit number permanently assigned to a PA library or a library system by the PA Department of Education.
<b>CCA</b>	<b>County Coordination Aid</b> A tier of funding distributed to some county systems (formal or informal) to increase efforts and collaborate on enhanced library services among all participating libraries
<b>CE</b>	<b>Continuing Education</b> State Law requires each public library director earn at least eight hours annually, and staff working 20 hours or more a week must earn six hours every two years.
<b>CIPA</b>	<b>Children’s Internet Protection Act</b> This act requires Internet filtering in schools and public libraries which receive federal funding. **Essential for compliance for E-Rate funding support.
<b>DAC</b>	<b>District Advisory Council</b> The District Advisory Council is made up of 16 members from the district and meets 3 times per year to disseminate news, strategic planning, district budgeting and a forum for library directors and trustees.
<b>CSLP</b>	<b>Collaborative Summer Reading Program</b> Themes and manuals for national summer learning programs
<b>DEIA</b>	<b>Diversity, Equity, Inclusion and Accessibility</b>
<b>DLC</b>	<b>District Library Center</b> There are 29 DLC’s statewide. Commonwealth Libraries designates DLC’s based on the strength and size of the library. James V Brown Library is the DLC for the North Central Library District, The North Central Library District is comprised of 11 counties and 40 public libraries.
<b>E-Rate</b>	Created by the Telecommunications Act of 1996, E-Rate refers to the discount schools and public libraries can receive on telecommunication and Internet costs. The discount is based on the rate of NSLP (National School Lunch Program) rate in each library’s service area. E-Rate applications are filed yearly.
<b>FEIN</b>	<b>Federal Employee Identification Number</b>

	A number issued by the IRS to identify an individual employer (e.g., the library).
<b>FTE</b>	<b>Full Time Equivalent</b> Full time equivalent is the total of the library weekly staff hours, divided by the number of hours in the library's standard work week, but no less than 35 hours. This figure is reported on the public library's annual report.
<b>GAC</b>	<b>Governor's Advisory Council on Library Development</b> The GAC is composed of 12 members appointed by the Governor. Members serve four-year terms and meet at least three times a year. The GAC, as stated by the Library Code, is "to promulgate rules and regulations for the approval of plans for the use of State funds".
<b>IDS</b>	<b>Interlibrary Delivery System</b> IDS provides a mechanism by which materials can be shipped from one library to another for the purpose of fulfilling interlibrary loan requests. Currently used primarily by the DLC to send interlibrary loan packages.
<b>IFC</b>	<b>Intellectual Freedom Committee</b> A committee of the Pennsylvania Library Association whose goal is to support members and libraries going through censorship attempts.
<b>ILL</b>	<b>Interlibrary Loan</b> The process by which a library can request materials it doesn't own from another library. This allows library patrons with access to materials statewide and nationwide. Much of the ILL process takes place through Access PA.
<b>ILS</b>	<b>Integrated Library System</b> Also known as automation system. This is a cataloging and circulation system. For some systems, this may include acquisitions and serials.
<b>IMLS</b>	<b>Institute of Museum &amp; Library Services</b> IMLS is an independent federal agency that provides library grants, museum grants, policy development, and research.
<b>ISP</b>	<b>Internet Service Provider</b> A commercial or nonprofit organization providing Internet connections to individuals and organizations.
<b>JVB</b>	<b>James V Brown Library</b> The district library center for the North Central Library District.
<b>LFE</b>	<b>Local Financial Effort</b> The amount expended by a library as reported on the State Annual Report. It is composed of local government support, fines, fees, etc. LFE cannot drop from one

	year to the next by State law. Loss of Incentive Aid may result if LFE drops. LFE is the figure upon which incentive state aid is based.
<b>LIBRARY SERVICE AREA</b>	State designated area for which a library receives state aid.
<b>LSTA</b>	<b>Library Services and Technology Act</b> This is a federal grant program administered by Commonwealth Libraries. This competitive grant provides money for projects to improve library services.
<b>NCLD</b>	<b>North Central Library District</b> Encompasses Bradford, Potter, Tioga, Clinton, Lycoming, Sullivan, Columbia, Montour, Northumberland, Union and Snyder Counties.
<b>NNLM</b>	<b>Network of National Libraries of Medicine</b> A collaboration of members, the Network is comprised of academic health sciences libraries, hospital, pharmaceutical and other special biomedical libraries, public libraries, information centers and community-based organization.
<b>OCL</b>	<b>Office of Commonwealth Libraries</b> Pennsylvania's state agency that administers state funding and accounts for the standards which libraries follow. Sometimes known as "the State;" Under the umbrella of the Pennsylvania Department of Education
<b>OCLC</b>	<b>[No longer stands for an acronym] - Provider of WorldCat</b> This is a national database of libraries' holdings and catalog records. Libraries who belong to OCLC use OCLC for cataloging and interlibrary loans. District member libraries can request ILL support through JVB for OCLC's services.
<b>OPAC</b>	<b>Online Public Access Catalog</b> This is the automated version of the old card catalog. Most major libraries have their catalog online, so staff/patrons may refer to the "online catalog" or just the "catalog."
<b>PaLA</b>	<b>Pennsylvania Library Association</b> PA's counterpart to ALA; Works with lobbying group to gain support for library funding
<b>PDE</b>	<b>Pennsylvania Department of Education</b> Parent agency that oversees the Office of Commonwealth Libraries. Other agencies include Pre-K, K-12, and post-secondary public education.
<b>PLA</b>	<b>Public Library Association</b> A division of the American Library Association. Supports the needs of public library professionals.
<b>STATE AID</b>	Money received from the State to enhance library services. There are different levels of State Aid each of which have more stringent standards that have to be met in order to qualify. The different levels are:

	<ul style="list-style-type: none"> <li>● Quality Libraries Aid</li> <li>● Incentive for Excellence Aid</li> <li>● County Coordination Aid</li> <li>● District Library Center Aid</li> </ul> <p>Equal Grant Aid</p>
<b>TIMS</b>	<p><b>Teacher Information Management System</b>  Certification portal for librarians to verify the status of their certification level</p>
<b>UEI</b>	<p><b>Unique Entity Identifier</b>  a number issued by the System for Award Management (SAM) to identify businesses and other entities that do business with the federal government.</p>
<b>UNION CATALOG</b>	<p>The joint catalog of holdings of two or more libraries</p>